

**Rodeo Hercules Fire Protection
District**

MEMORANDUM

To: BOARD of DIRECTORS, Rodeo Hercules Fire District
From: Bryan Craig, Fire Chief *BC*
Subject: FIRE CHIEF'S REPORT
Date: March 10, 2021

CCCERA

Contra Costa County Employees Retirement Association- No additional information to report.

Reporting: Chief Craig

Labor Relations – Personnel –

After a 34-year career with the District, Captain Greg Fernando will retire from the District on March 25th.

All COVID-19 safety precautions remain in place. Crew safety and protection remain our most significant concern. Crews are strictly following CDC, County Health, and the Medical Directors' guidelines on personal protective equipment, EMS responses, and decontamination. Personnel currently monitor their health before, when arriving, and during their duty shift. Personal protective equipment supplies and burn rates are monitored and tracked by the department's medical program manager. The District is currently following recommended CDC guidelines in response to employee illness and or exposure to COVID-19.

The Fire District currently has only one employee out on worker's compensation leave.

Personnel have completed receiving their COVID-19 vaccinations. A staffing plan was developed and implemented for any personnel that suffered ill-effects to the vaccine.

RHFPD Paramedics along with Fire, Police, and Public Health agencies from throughout Contra Costa County, continue to assist in a public vaccine distribution clinic taking place at Valley Bible Church in Hercules. Over 1,000 vaccine injections are given to the public during the one-day clinic held each Tuesday. The clinic is currently scheduled to continue one day a week until July 4.

Reporting: Chief Craig

Fire Stations/Training Facility– District offices are now open with specific requirements for all public entering the building. Multi-company training has resumed with CDC guidelines in place.

Probationary employees are continuing their training and Task Book signoffs.

Reporting: Chief Craig

Facilities – Painting of the interiors of Station 75 and Station 76 continues. Painting of the interiors of the stations is the second phase of a multistage remodeling project taking place at both stations. This project began in 2019 with the painting of the exterior of both Fire Station. Other phases of the project will be focused on changing the environment of the interior surfaces with a focus on ease of decontamination.

Reporting: Chief Craig

Grants/Reimbursements – The Fire District, along with other agencies, have received guidance and authorization from FEMA to begin the process for submitting for federal reimbursements for personnel cost associated with the vaccination clinics. Contra Costa County's CAO office is the collection point for all agencies seeking reimbursements from FEMA. The Fire District is required to submit detailed

documented payroll information to the CAO's office once a month to be eligible for reimbursements.

Reporting: Chief Craig

Incident Activity – Emergency response frequency is remaining high, with the type, magnitude, and impact of those responses, putting a strain on our resources. See the attached fire response report for February.

Reporting: Chief Craig

Community Risk Reduction – Company conducted business inspections are currently on hold. The District's website and new Facebook page will continue to be updated with relevant information about the Fire District and current events. Including details on upcoming vaccination clinics.

Reporting: Chief Craig

Community /Wildfire Prevention – New guidance has been issued to all residents within the District regarding wildfire prevention and property mitigation. Staff is scheduled to meet with CalFire for an update on the Fire Districts State Response Areas and Mutual threat zones.

Reporting: Chief Craig

Fleet Management – Delivery of both new pieces of apparatus are delayed until April/May due to COVID outbreaks at both manufacturing facilities.

Reporting: Chief Craig

Fiscal Stabilization – Staff continues to monitor the current Fiscal Year budget. District staff has begun scheduling meetings with the Board's Budget Ad-Hoc committee.

Reporting: Chief Craig

Fire District Annexation Study – Fire District Staff continues to work with AP Triton providing them with in-depth data related to all Fire District, functions, personnel, facilities, fleet, and finances. This information is needed to complete a thorough analysis of the Fire District as it relates to annexation. All three district fire chiefs involved in the annexation meet each week. Using input from AP Triton, we have developed a tentative best-case scenario timeline for annexation with the understanding these are target dates only that will need to be adjusted as the Fire Districts move through the process. (This timeline was provided in the February Fire Chief's report and is provided here as a reference)

Timeline (in a perfect world**):**

- **Phase I (CON & CCE) 8/2020-12/2020- COMPLETED**
- **Phase II entire process: 12/2020- 7/2021**
- **Phase II Draft Findings- April 2021**
- **Phase II Conclusion (resolutions of intent to annex into CON or CON to annex RDO & CCE) 7/2021**
- **Phase III LAFCO (entire process) 7/2021-1/2022**
- **Phase IV RDO / CCE Boards dissolved sometime between 2/2022-7/2022 after all authority, and real property transfers are complete.**

Community Activities –Attended Phillips 66 Community Advisory Panel and Rodeo Municipal Advisory Panel by Zoom meeting.

Reporting: Chief Craig

Commendations/Awards/Notables – Director Prather was provided with a plaque commemorating his years of dedicated service as a Board member to the Fire District.

Reporting: Chief Craig

New Development – The Board received a specialized Staff report focused on new development during this March meeting. Updates for subsequent meetings will be included in the fire chiefs report.

Reporting: Chief Craig

Incident Type Count Report

Date Range: From 2/1/2021 To 2/28/2021

Selected Station(s): All

Incident

<u>Type</u>	<u>Description</u>	<u>Count</u>	
Station:			
Incident Type is blanks		68	24.29%
Total - incident type left blank		68	100.00%
Total for Station		68	24.29%
Station: 75			
111 - Building fire		3	1.07%
143 - Grass fire		1	0.36%
150 - Outside rubbish fire, other		1	0.36%
Total - Fires		5	5.26%
321 - EMS call, excluding vehicle accident with injury		57	20.36%
324 - Motor vehicle accident with no injuries		2	0.71%
Total - Rescue & Emergency Medical Service Incidents		59	62.11%
400 - Hazardous condition, other		1	0.36%
Total - Hazardous Conditions (No fire)		1	1.05%
550 - Public service assistance, other		1	0.36%
553 - Public service		5	1.79%
Total - Service Call		6	6.32%
611 - Dispatched & cancelled en route		14	5.00%
622 - No incident found on arrival at dispatch address		1	0.36%
650 - Steam, other gas mistaken for smoke, other		1	0.36%
651 - Smoke scare, odor of smoke		1	0.36%
653 - Barbecue, tar kettle		1	0.36%
Total - Good Intent Call		18	18.95%
700 - False alarm or false call, other		3	1.07%
736 - CO detector activation due to malfunction		2	0.71%
740 - Unintentional transmission of alarm, other		1	0.36%
Total - Fals Alarm & False Call		6	6.32%
Total for Station		95	33.93%
Station: 76			
100 - Fire, other		3	1.07%
111 - Building fire		1	0.36%
Total - Fires		4	3.42%
321 - EMS call, excluding vehicle accident with injury		60	21.43%
322 - Vehicle accident with injuries		5	1.79%
324 - Motor vehicle accident with no injuries		4	1.43%
331 - Lock-in (if lock out , use 511)		1	0.36%
Total - Rescue & Emergency Medical Service Incidents		70	59.83%
400 - Hazardous condition, other		1	0.36%
4630 - Vehicle accident, Non Injury		1	0.36%
Total - Hazardous Conditions (No fire)		2	1.71%

Incident

<u>Type</u>	<u>Description</u>	<u>Count</u>	
Station: 76 - (Continued)			
553 - Public service		4	1.43%
554 - Assist invalid		5	1.79%
Total - Service Call		9	7.69%
611 - Dispatched & cancelled en route		20	7.14%
651 - Smoke scare, odor of smoke		2	0.71%
6610 - EMS call cancelled		1	0.36%
Total - Good Intent Call		23	19.66%
700 - False alarm or false call, other		3	1.07%
735 - Alarm system sounded due to malfunction		1	0.36%
740 - Unintentional transmission of alarm, other		1	0.36%
743 - Smoke detector activation, no fire - unintentional		4	1.43%
Total - Fals Alarm & False Call		9	7.69%
Total for Station		117	41.79%
		280	100.00%