



**RODEO-HERCULES FIRE PROTECTION DISTRICT**  
1680 REFUGIO VALLEY ROAD, HERCULES, CALIFORNIA 94547  
(510) 799-4561 FAX: (510) 799-0395

REGULAR BOARD MEETING MINUTES  
July 8, 2020

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**1. CALL TO ORDER/ROLL CALL**

Directors Present: Prather, Covington, Gabriel, Hill, Thorpe

Directors Absent: None

Director Gabriel called the meeting to order at 7:10 p.m.

**2. PLEDGE OF ALLEGIANCE (7:50)**

**3. ANNOUNCEMENTS (08:22)**

None.

**4. CONFIRMATION OF AGENDA (08:33)**

No action taken.

**5. BOARD CORRESPONDENCE (08:47)**

Grand Jury Report: "Wildfire Preparedness in Contra Costa County" was distributed. Direction to staff to prepare a response for approval at August board meeting.

**6. PUBLIC COMMUNICATIONS (15:04)**

None.

**7. CONSENT CALENDAR (15:32)**

Director Prather made a motion to approve the meeting minutes from the May 13, 2020 regular meeting; June 10, 2020 special meeting, and June 10, 2020 regular meeting, seconded by Director Covington.

**ROLL CALL VOTE:**

<b>PRATHER:</b>	<b>Yes</b>
<b>COVINGTON:</b>	<b>Yes</b>
<b>GABRIEL:</b>	<b>Yes</b>
<b>HILL:</b>	<b>Absent from Vote</b>
<b>THORPE:</b>	<b>Yes</b>

Motion passed. 4-0.

**8. REVIEW THE NEED FOR THE PURCHASE OF REPLACEMENT QUINT AND PUMPER (DIRECTOR PRATHER) (20:20)**

No action taken.

**9. DISCUSSION AND POSSIBLE ACTION TO APPROVE LEASE AGREEMENT FOR PURCHASE OF PIERCE TYPE I ENGINE AND SMEAL 100' LADDER TRUCK- RESOLUTION 2020-07 AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT SALE AGREEMENT AND AUTHORIZING AND DIRECTING CERTAIN ACTIONS IN CONNECTION WITH THE ACQUISITION OF FIRE TRUCKS (52:45)**

Director Hill made a motion to approve Resolution 2020-07; seconded by Director Thorpe.

**ROLL CALL VOTE:**

<b>PRATHER:</b>	<b>No</b>
<b>COVINGTON:</b>	<b>Yes</b>
<b>GABRIEL:</b>	<b>Yes</b>
<b>HILL:</b>	<b>Yes</b>
<b>THORPE:</b>	<b>Yes</b>

Motion passed. 4-1.

**10. STRATEGIC PLANNING (1:03:04)**

Direction to staff to poll board members for a Saturday workshop; discussion on items to be placed on workshop agenda.

**Public Comment:**

Vince Wells.

**11. FIRE CHIEF REPORT (1:59:45)**

No action taken.

**12. STAFF REPORTS (2:07:08)**

None.

**13. BOARD MEMBER REPORTS (2:07:11)**

LAFCO meeting canceled for July.

**14. MEASURE O OVERSIGHT COMMITTEE REPORT (2:07:22)**

None.

**15. AD HOC BOARD COMMITTEE REPORTS (2:08:01)**

- a. Reserve Program ad hoc committee (Prather & Thorpe)-none.
- b. Strategic Planning ad hoc committee (Gabriel & Prather)-none.
- c. Budget ad hoc committee (Covington & Hill) –none

**16. LOCAL 1230 CORRESPONDENCE (2:08:40)**

Jerry Short-would like to participate in strategic planning.

**17. REQUESTS FOR FUTURE AGENDA ITEMS (2:10:52)**

None.

**18. ADJOURNMENT**

Meeting adjourned at 9:13 p.m.

Audio from this board meeting can be heard at [www.rhfd.org](http://www.rhfd.org)  
Number in parenthesis is time stamp where agenda item begins.

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Board Secretary



**RODEO-HERCULES FIRE PROTECTION DISTRICT**  
1680 REFUGIO VALLEY ROAD, HERCULES, CALIFORNIA 94547  
(510) 799-4561 FAX: (510) 799-0395

**SPECIAL BOARD MEETING MINUTES**  
August 1, 2020

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**1. CALL TO ORDER/ROLL CALL**

Directors Present: Prather (arrived at 9:20 a.m.), Covington, Gabriel, Thorpe (arrived at 9:18 a.m.)

Directors Absent: Hill

Director Gabriel called the meeting to order at 9:08 a.m.

**2. PLEDGE OF ALLEGIANCE**

**3. CONFIRMATION OF AGENDA**

Director Gabriel made motion to add Staff Reports to agenda. Seconded by Director Hill

**ROLL CALL VOTE**

Prather:	Absent
Covington:	Yes
Hill:	Yes
Thorpe:	Absent
Gabriel:	Yes

Motion passed 3-0.

**4. STAFF REPORTS**

Life saving measures by Captain Coleman, Engineer Ballard, and Firefighter Paolini.

**5. PUBLIC COMMUNICATIONS**

None.

**6. WORKSHOP-STRATEGIC PLANNING**

Board discussion regarding strategic planning topics.

Direction was given to staff to explore consolidation, research expenditures, retention and recruitment issues.

Items tabled to August 12 meeting:

- Discussion regarding MRG's role in facilitating strategic planning sessions
- Schedule of future strategic planning workshops.

Public comment: Jerry Short  
Getachew Demeku-Ousman

## **7. ADJOURNMENT**

Meeting adjourned at 12:32 p.m.

Audio from this board meeting can be heard at [www.rhfd.org](http://www.rhfd.org)  
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Board Secretary



**RODEO-HERCULES FIRE PROTECTION DISTRICT**  
1680 REFUGIO VALLEY ROAD, HERCULES, CALIFORNIA 94547  
(510) 799-4561 FAX: (510) 799-0395

REGULAR BOARD MEETING MINUTES  
August 12, 2020

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**1. CALL TO ORDER/ROLL CALL**

Directors Present: Prather, Covington, Gabriel, Thorpe

Directors Absent: Hill

Director Gabriel called the meeting to order at 7:21 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

None.

**4. CONFIRMATION OF AGENDA**

No action taken.

**5. BOARD CORRESPONDENCE**

None.

**6. PUBLIC COMMUNICATIONS**

None.

**7. CONSENT CALENDAR**

No action taken.

**8. PUBLIC HEARING: DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION 2020-08 ADOPTING FINAL OPERATING BUDGET FOR FISCAL YEAR 2020-21**

Motion by Director Gabriel to adopt Resolution 2020-08, seconded by Director Covington.

**ROLL CALL VOTE:**

<b>PRATHER:</b>	<b>Abstain</b>
<b>COVINGTON:</b>	<b>Yes</b>
<b>GABRIEL:</b>	<b>Yes</b>
<b>HILL:</b>	<b>Absent</b>

**THORPE:** Yes

Motion passed. 3-0-1.

**9. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESPONSE TO GRAND JURY REPORT: “Wildfire Preparedness in Contra Costa County”**

Director Covington made a motion to approve response to Grand Jury report; seconded by Director Prather.

**ROLL CALL VOTE:**

**PRATHER:** Yes  
**COVINGTON:** Yes  
**GABRIEL:** Yes  
**HILL:** Absent  
**THORPE:** Yes

Motion passed. 4-0.

**10. STRATEGIC PLANNING-CONTINUED FROM WOKSHOP**

Direction to staff to get a contract proposal from Municipal Resource Group and bring back to board for review.

Direction to staff was given to explore options for consolidation.

Item 10B: Formulate schedule of strategic planning tabled to September meeting.

**Public Comment:**

Jeff Miller

**11. FIRE CHIEF REPORT**

No action taken.

**12. STAFF REPORTS**

None.

**13. BOARD MEMBER REPORTS**

LAFCO: Director Gabriel will review meeting recording once available.

**14. MEASURE O OVERSIGHT COMMITTEE REPORT**

None.

**15. AD HOC BOARD COMMITTEE REPORTS**

- a. Reserve Program ad hoc committee (Prather & Thorpe)-none.
- b. Strategic Planning ad hoc committee (Gabriel & Prather)-none.
- c. Budget ad hoc committee (Covington & Hill) –none.

Motion by Director Prather to dissolve budget ad hoc committee. Seconded by Director Gabriel.

**ROLL CALL VOTE:**

<b>PRATHER:</b>	<b>Yes</b>
<b>COVINGTON:</b>	<b>Yes</b>
<b>GABRIEL:</b>	<b>Yes</b>
<b>HILL:</b>	<b>Absent</b>
<b>THORPE:</b>	<b>Yes</b>

Motion passed. 4-0.

**16. LOCAL 1230 CORRESPONDENCE**

Jerry Short commented regarding consolidation.

**17. REQUESTS FOR FUTURE AGENDA ITEMS**

- A. Suggest additional ideas in regard to consolidation (Director Prather)

Motion by Director Prather to put item 17A on September agenda. Seconded by Director Thorpe.

**ROLL CALL VOTE:**

<b>PRATHER:</b>	<b>Yes</b>
<b>COVINGTON:</b>	<b>Abstain</b>
<b>GABRIEL:</b>	<b>Abstain</b>
<b>HILL:</b>	<b>Absent</b>
<b>THORPE:</b>	<b>Yes</b>

Motion failed.

- Reserve fund for equipment and apparatus

Motion by Director Gabriel add agenda item for reserve fund for equipment and apparatus on future agenda; seconded by Director Covington

**ROLL CALL VOTE:**

<b>PRATHER:</b>	<b>Abstain</b>
<b>COVINGTON:</b>	<b>Yes</b>
<b>GABRIEL:</b>	<b>Yes</b>



**HILL:** Absent  
**THORPE:** Yes

Motion passed. 3-1.

## 18. ADJOURNMENT

Meeting adjourned at 9:03 p.m.

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Board Secretary

## 7800| General Fund Rodeo Hercules Fire District Transmittal Report

August 2020					
Date	Num	Name	Memo	Account	Amount
08/01/2020	W4102379UH	American Messaging	August 2020	2110 · Communications	-50.41
08/01/2020	AUG2020	The Standard	August 2020	1060 · Group Insurance	-550.00
08/01/2020	23106	IEDA INC	August 2020	2310 · Professional/Specialized Servic	-1,642.00
08/01/2020	July2020	Greg Kennedy	July 2020	2310 · Professional/Specialized Servic	-2,000.00
08/02/2020	2020-KC	Kimberly Corcoran	amazon-mic for zoom meetings	2100 · Office Expenses	-49.55
08/02/2020	2020-KC	Kimberly Corcoran	Go Daddy-annual renewal for rhfd.org	2100 · Office Expenses	-21.17
08/02/2020	287291133577ZX08	First Net	07/03-08/02	2110 · Communications	-204.94
08/03/2020	SEPT2020	American River Benefit Administrators	September 2020	1060 · Group Insurance	-738.99
08/03/2020	2020-67	Streamline Automation Systems, LLC	Annual Fees	2310 · Professional/Specialized Servic	-3,015.00
08/03/2020	2749839	Amazon	Parcel Lock Box (for Measure O forms)	2100 · Office Expenses	-271.86
08/04/2020	83722735	Bound Tree	Line medic packs	2140 · Medical Supplies	-194.79
08/04/2020	63623674	Bound Tree	Line medic Packs	2140 · Medical Supplies	-1,203.31
08/04/2020	83722737	Bound Tree	COVID supplies	2140 · Medical Supplies	-123.29
08/04/2020	83722736	Bound Tree	Medical Supplies	2140 · Medical Supplies	-158.89
08/04/2020	2251439	Amazon	headphones	2100 · Office Expenses	-10.86
08/04/2020	077042	Kel-Aire	August 2020	2281 · Maintenance of Buildings	-390.30
08/05/2020	31021	9741	Plan check	9741 · Fire Prevention Plan Review	5,260.00
08/05/2020	154102	FASIS	4850 Reimbursement	1011 · Permanent Salaries	2,598.86
08/05/2020	154490	FASIS	4850 Reimbursement	1011 · Permanent Salaries	2,598.86
08/05/2020	154103	FASIS	4850 Reimbursement	1011 · Permanent Salaries	2,502.76
08/05/2020	154489	FASIS	4850 Reimbursement	1011 · Permanent Salaries	2,502.76
08/05/2020	153927	FASIS	4850 Reimbursement	1011 · Permanent Salaries	1,299.43
08/05/2020	40636	9741	Plan review	9741 · Fire Prevention Plan Review	1,160.00
08/05/2020	1049	9741	Plan Review	9741 · Fire Prevention Plan Review	486.00
08/05/2020	64662311	9980	Unclaimed property Refund	9980 · Miscellaneous Revenue	349.66
08/05/2020	30411	9980	Fire Recovery USA	9980 · Miscellaneous Revenue	217.60
08/05/2020		9980	Fire report	9980 · Miscellaneous Revenue	5.00
08/05/2020	August 2020	American River Benefit Administrators	August 2020	1060 · Group Insurance	-738.99
08/05/2020	0453DC2A-JUL	Health Care Dental	July 2020	1060 · Group Insurance	-2,643.24
08/05/2020	528407-AUG	EBMUD	76-06/01-07/30	2120 · Utilities	-303.45
08/05/2020	528495-AUG	EBMUD	76-06/01-07/30	2120 · Utilities	-867.88
08/05/2020	0453DCAUG	Health Care Dental	August 2020	1060 · Group Insurance	-2,772.78

## 7800| General Fund Rodeo Hercules Fire District Transmittal Report

### August 2020

08/05/2020	3344334	Kansas State Bank	FY2020-21 payment for 2014 pumper & 2017 vehicl	2250 · Rents & Leases	-80,400.68
08/06/2020	JV021400	Contra Costa County Auditor-Controller	Investment Services 4th Quarter	2310 · Professional/Specialized Servic	-1.00
08/06/2020	2020SJ	Skye Johnson	Paramedic License Renewal	2477 · Educational Supplies & Courses	-225.00
08/06/2020	2020-BS	Brian Solidum	Strike Team Leader	2477 · Educational Supplies & Courses	-165.00
08/07/2020	83727589	Bound Tree	Medical Supplies	2140 · Medical Supplies	-92.16
08/10/2020	2021-0057	LAFCO	20-21 Fees	2310 · Professional/Specialized Servic	-4,301.16
08/10/2020	9860550318	Verizon Wireless	07/11-08/10	2110 · Communications	-19.16
08/12/2020	5183799518JUL	P.G.&E.	75-07/10-08/10	2120 · Utilities	-278.07
08/13/2020	4017223667TRUUP	P.G.&E.	True up charges	2120 · Utilities	-5,191.63
08/13/2020	4017223667TRUUP	P.G.&E.	07/09-08/09	2120 · Utilities	-258.59
08/17/2020	225854	All Star Fire Equipment	FireAde Foam	2474 · Firefighting Supplies	-1,794.38
08/18/2020	20-001	Ted Todd	Pre-employment polygraph	2310 · Professional/Specialized Servic	-400.00
08/18/2020	September 2020	Vision Service Plan	September 2020	1060 · Group Insurance	-491.60

# RODEO-HERCULES FIRE PROTECTION DISTRICT

## MEMORANDUM

**TO:** BOARD of DIRECTORS

**FROM:** Bryan Craig, FIRE CHIEF

**DATE:** September 12, 2020

**RE:** Appropriations Limit for the 2020-21 Fiscal Year in Accordance With Proposition III and Article XIII B

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### QUESTION:

Should the Board of Directors of the Rodeo Hercules Fire District adopt an Appropriations Limit of \$16,102,808 for Fiscal Year 2020-21 as calculated by the Department of Finance, State of California in accordance with State Law?

### BACKGROUND:

In 1979, Proposition 4 known as the Gann Initiative was approved by the voters. As a result, Article XIII B of the State Statute (Government Code Section 7900-10) was enacted and it requires that each year thereafter, the governing body of each local jurisdiction shall establish its appropriations (spending) limit for the following year. The determination of the appropriations limit is considered to be a legislative act and should be adopted at a regular meeting.

Proposition III, which was approved by the voters in 1990, further amends Article XIII B, and Board action is necessary to implement the amendments effective for the 2020-21 fiscal year.

The Proposition III amendments specify that the appropriations limit may now increase annually by the following factor selections:

- \* The change in population for City or County (whichever is higher)
- \* The change in the California per capita income or the growth in the non-residential assessed valuation due to new construction within the City (whichever is higher)

Other requirements include the District adoption of the annual adjustment factors selected or calculation and the review of the Appropriations Limit Calculation during the annual financial audit process.

In accordance with Proposition III amendments, staff has calculated the 2020-21 Appropriations Limit using the County population change and the California per Capita Personal Income Change factors.

### RECOMMENDATION:

Staff recommends adoption of an annual Appropriations Limit of \$16,102,808 for Fiscal Year 2020-21 as calculated by the Department of Finance, State of California in accordance with State Law.

Attachment: Exhibit A-Appropriations Limit Calculation

EXHIBIT A  
ANNUAL APPROPRIATIONS LIMIT  
2020-21 FISCAL YEAR

RADIO  
CONVERSION

California per Capita Personal Income\* 3.73 = 1.0373

Hercules Population Change - 0.16%

Unincorporated Population Change - 0.06%

Conversion Calculation 1.00129 x 1.0373 = 1.0386%

Previous Amounts Adopted:

Fiscal Year 1985/86	\$ 1,189,754
Fiscal Year 1986/87	\$ 1,355,605
Fiscal Year 1987/88	\$ 1,543,085
Fiscal Year 1988/89	\$ 1,698,782
Fiscal Year 1989/90	\$ 1,993,690
Fiscal Year 1990/91	\$ 2,307,098
Fiscal Year 1991/92	\$ 2,606,203
Fiscal Year 1992/93	\$ 2,664,581
Fiscal Year 1993/94	\$ 2,804,737
Fiscal Year 1994/95	\$ 2,875,135
Fiscal Year 1995/96	\$ 3,044,767
Fiscal Year 1996/97	\$ 3,216,491
Fiscal Year 1997/98	\$ 3,439,716
Fiscal Year 1998/99	\$ 3,611,702
Fiscal Year 1999/00	\$ 3,947,229
Fiscal Year 2000/01	\$ 4,154,853
Fiscal Year 2001/02	\$ 4,542,085
Fiscal Year 2002/03	\$ 4,551,169
Fiscal Year 2003/04	\$ 4,853,822
Fiscal Year 2004/05	\$ 5,221,256
Fiscal Year 2005/06	\$ 5,800,294
Fiscal Year 2006/07	\$ 6,158,172
Fiscal Year 2007/08	\$ 6,549,215
Fiscal Year 2008/09	\$ 6,942,168
Fiscal Year 2009/10	\$ 7,042,135
Fiscal Year 2010/11	\$ 6,972,390
Fiscal Year 2011/12	\$ 7,259,611
Fiscal Year 2012/13	\$ 7,735,944
Fiscal Year 2013/14	\$ 8,495,526
Fiscal Year 2014/15	\$11,567,508
Fiscal Year 2015/16	\$12,581,754
Fiscal Year 2017/18	\$14,218,328
Fiscal Year 2018/19	\$14,801,279
Fiscal Year 2019/20	\$15,504,340


APPROPRIATIONS LIMITATIONS calculation per Department of Finance, State of California,  
memo dated May 1, 2020

$$\text{\$ } 15,504,340 \times 1.0386 = \text{\$ } 16,102,808$$

SUMMARY:

Rodeo-Hercules Fire Protection District APPROPRIATIONS LIMITATION  
Fiscal Year 2020-21= \$16,102,808

Calculation by

  
\_\_\_\_\_  
Kimberly Corcoran  
Administrative Services Officer

\* Per State of California Department of Finance

# **RODEO-HERCULES FIRE PROTECTION DISTRICT MEMORANDUM**

**Date:** September 9, 2020

**To:** Board of Directors

**From:** Bryan Craig, Fire Chief

**Subject:** Service Proposal from Municipal Resource Group LLC to provide Strategic Plan assistance.

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## **BACKGROUND:**

During the August 12, 2020 Board of Directors meeting, staff was given direction to seek a proposal from Municipal Resource Group for assistance with developing a strategic plan for the Fire District. The Fire District currently is under contract with MRG for financial oversight and consulting.

## **DISCUSSION:**

Within the attached document from MRG are several Tasks that are presented. Each of the Tasks has an associated cost and can be selected individually or in their entirety by the Board of Directors.

## **QUESTION:**

After selection of appropriate tasks described within the proposal from MRG, direct staff to expand its current contract with MRG that accomplishes the Board of Director's goals in regard to developing and implementing a strategic plan.

## **ATTACHMENTS:**

MRG Proposal to Provide Strategic Plan assistance for the Rodeo Hercules Fire District.



**Rodeo Hercules Fire District Strategic Planning Overview**  
**Based on initial conversation with Chief Craig**  
**August 25, 2020**

**Overview**

The District Board has expressed its interest in assessing the District and developing a strategic plan for the District's future activities. MRG has prepared the following brief outline of a recommended approach to meet the Board's goals. The services will be conducted by Mike Oliver, Brian Kelly and Michele Rodriguez.

**Key Tasks—MRG will:**

**Task 1:**

Complete a high level assessment of the District's financial position and project revenues and expenditures for the next five years. MRG will also provide an analysis of the District's revenues relative to the District's current and projected operating costs.

**Task 2:**

MRG will develop an assessment of current service demands and future service demands due to projected growth in resident population and business activity.

**Task 3:**

A review of the Department's current physical assets (facilities and equipment) and a projection of their adequacy over the five year timeframe. An assessment of potential need for a third station proximate to developing residential and commercial areas will also be developed.

**Task 4:**

A review and analysis of the current functionality of the Battalion Seven and its applicability/adequacy to address future growth.

**Task 5:**

A review and assessment of the procedural and legal processes and issues and the potential benefits and liabilities the District may encounter if the District were to merge



with the Contra Costa Consolidated Fire District or enter into an alternative service arrangement.

MRG will prepare an overview level report for each of the five tasks outlined above. In completing the various Tasks, MRG will review the reports with staff and provide an update/presentation to the Board. The final report will also be reviewed with staff and presented to the Board.

**Projected Costs**

Based on the five tasks described above, the project is estimated to cost \$17,770.00. The itemized task costs are listed below:

**Task 1—Financial Assessment**

\$3,610.00

**Task 2—Future Service Demand Assessment**

\$3,620.00

**Task 3—Review of Physical Assets/Assessment of Need for Additional Facilities**

\$3,120.00

**Task 4—Review and Analysis of Battalion Seven**

\$2,580.00

**Task 5—Review and Assessment of Potential Consolidation/Service Contract**

\$4,540.00

**Miscellaneous Costs**

\$300.00

**Total Cost**

\$17,470.00

**RODEO-HERCULES FIRE PROTECTION DISTRICT**

**MEMORANDUM**

**TO:** Board of Directors, RODEO HERCULES FIRE PROTECTION DISTRICT

**FROM:** Bryan Craig, FIRE CHIEF

**DATE:** September 9, 2020

**RE:** Capital Plan

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**BACKGROUND:**

During the August 12, 2020 regular District Board Meeting, the Board of Directors requested Staff to outline a Capital plan for the Fire District. In preparation for creating a Capital plan, the following information from the State Auditor-Controller was collected regarding their recommendation on developing a plan.

**RECOMMENDATION:**

A process should be agreed upon for creating and managing the capital plan. This process should include the following steps:

- Developing a capital planning process
- Identify what types of assets and expenditures will be included in the capital plan.
- Create a current asset inventory.
- Decide how long a period of time the capital plan should encompass.
- Prioritizing capital projects
- Develop a specific timetable for creating and reviewing the capital plan.
- Determine who will be participating in the planning process (elected officials, department heads, etc.), and at what points in the process.
- Formally approve by resolution the plan annually and make sure it is evaluated regularly in future

Possible Capital Plan Items:

Apparatus  
Facilities  
Technology  
EMS Equipment  
Emergency Response Equipment

**QUESTION:**

Should Staff develop a Capital plan based on the following criteria and recommendations from the District Board of Directors?

# Rodeo-Hercules Fire Protection District

## MEMORANDUM

**To:** BOARD of DIRECTORS, Rodeo Hercules Fire District

**From:** Bryan Craig, Fire Chief *BC*

**Subject:** FIRE CHIEF'S REPORT

**Date:** September 9, 2020

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### **CCCERA**

#### **Contra Costa County Employees Retirement Association**

The AB197 lawsuit for terminal pay was heard before the Supreme Court on May 5, 2020. “CCCERA does not anticipate implementing any changes until after the decision is thoroughly studied and the process continues, as ordered, at the trial court level, which may take several months.”

<https://www.cccera.org/post/ab-197>

**Reporting:** Chief Craig

**Labor Relations – Personnel** - All COVID-19 safety precautions remain in place. Crew safety and protection remain our most significant concern. Crews are strictly following CDC, County Health, and the Medical Director’s guidelines on personal protective equipment, EMS responses, and decontamination. Personnel currently monitor their own health before, when arriving and during their duty shift. Personal protective equipment supplies and burn rates are being monitored and tracked in house. Crews have now been supplied with washable gowns to try and extend our gown supplies. The District is currently following recommended CDC guidelines in response to employee illness and or exposure to COVID-19. The District now has three employees out on worker’s compensation leave unrelated to COVID-19. The District presented conditional offers of employment for a firefighter and paramedic. Both offers were accepted and the individuals are currently in background investigations.

**Reporting:** Chief Craig

**Fire Stations/Training Facility**– District offices are now open with specific requirements for all public entering the building. Group training is still suspended, along with public education functions. Telephone calls to the business line have now been routed to Administrative Services Officer Kim Corcoran's cell phone anytime the front office is not staffed.

Probationary employees are continuing their training and Task Book signoffs.

**Reporting:** Chief Craig

**Facilities** – Phase 1 of 4 of the concrete removal and replacement project for Station 76 is complete with the removal and replacement of the driveway. Phase 2 will be the resurfacing, expansion, and ADA code adjustments of the parking lot.

**Reporting:** Chief Craig

**Grants/Reimbursements** – The LUCUS device grant has been submitted to AFG, and awardees should be announced sometime in September. Currently, there is no indication that the pandemic will have any effect on federal grants. If the Fire District is not awarded the AFG for LUCAS devices, the devices will be purchased using Fire Facilities fees. The District has submitted its application to FEMA and received authorization to begin the process for submitting reimbursements.

**Reporting:** Chief Craig

**Incident Activity** – Response activity has returned to normal to slightly above average call volume. The District responded to a 15-acre second alarm grass fire that originated from a vehicle fire located on eastbound Highway 80. During the heat event, the District was able to staff engine for District coverage and send an Engine for initial attack to the LNU Lightening Complex fire. During the siege, the District’s staffing level was at 14 of 18 members on duty. This is a testament to the dedication of our personnel that they continue to show time and again. Battalion Chief Darren Johnson also responded as a Field Observer to the SCU Lightening Complex Fire. See attached incident report for August.

**Reporting:** Chief Craig

**Community Risk Reduction** – Company conducted business inspections are currently on hold. The District's website and new Facebook page will continue to be populated with relevant information about the Fire District and current events.

**Reporting:** Chief Craig

**Community /Wildfire Prevention** –. Fuel reduction and creation of defensible space in the wildland-urban interface areas is completed. Distribution of weed abatement notices to the public as well as all homeowner associations has already started. Staff will continue to prepare for this year's wildland fire season by continuing to work with homeowners, city officials and homeowner associations to address wildfire prevention and wildfire risk management.

**Reporting:** Chief Craig

**Fleet Management** – Both new pieces of apparatus are still on schedule to be delivered in early December.

**Reporting:** Chief Craig

**Fiscal Stabilization** –July 1, 2020 marked the first day of the new fiscal year. Staff will continue to monitor and track all spending. Staff is training on the new Purchase request software program to replace its current outdated system.

**Reporting:** Chief Craig

**Community Activities** –Attended Phillips 66 Community Advisory Panel and Rodeo Municipal Advisory Panel by Zoom meeting. I will be making a presentation before the Hercules City Council on September 22<sup>nd</sup>.

**Reporting:** Chief Craig

**Commendations/Awards/Notables** – This month marks the 19<sup>th</sup> anniversary of the September 11<sup>th</sup> terrorist attacks. All Rodeo-Hercules members will be presented the 9/11 remembrance ribbon, and members who were on duty or in the fire service on September 11, 2001 will be presented challenge coins commemorating that day.

**Reporting:** Chief Craig

**New Development** – Currently, all projects within Hercules meet the state guidelines on essential construction projects. All inspections are now conducted in person. 2525 Bay Front Boulevard, the first of four apartment buildings at the waterfront project have begun occupancy.

**Reporting:** Chief Craig

## Incident Type Count Report

Date Range: From 8/1/2020 To 8/31/2020

Selected Station(s): All

<u>Incident</u>			
<u>Type</u>	<u>Description</u>		<u>Count</u>
<b>Station:</b>			
Incident Type is blanks		67	24.54%
<b>Total - incident type left blank</b>		<b>67</b>	<b>100.00%</b>
<b>Total for Station</b>		<b>67</b>	<b>24.54%</b>
<b>Station: 75</b>			
100 - Fire, other		1	0.37%
111 - Building fire		2	0.73%
118 - Trash or rubbish fire, contained		1	0.37%
132 - Road freight or transport vehicle fire		1	0.37%
140 - Natural vegetation fire, other		1	0.37%
142 - Brush, or brush and grass mixture fire		2	0.73%
143 - Grass fire		1	0.37%
150 - Outside rubbish fire, other		3	1.10%
151 - Outside rubbish, trash or waste fire		1	0.37%
<b>Total - Fires</b>		<b>13</b>	<b>13.27%</b>
321 - EMS call, excluding vehicle accident with injury		57	20.88%
322 - Vehicle accident with injuries		3	1.10%
324 - Motor vehicle accident with no injuries		2	0.73%
<b>Total - Rescue &amp; Emergency Medical Service Incidents</b>		<b>62</b>	<b>63.27%</b>
500 - Service Call, other		1	0.37%
5410 - Snake problem		1	0.37%
550 - Public service assistance, other		1	0.37%
553 - Public service		1	0.37%
561 - Unauthorized burning		1	0.37%
<b>Total - Service Call</b>		<b>5</b>	<b>5.10%</b>
611 - Dispatched & cancelled en route		10	3.66%
651 - Smoke scare, odor of smoke		2	0.73%
<b>Total - Good Intent Call</b>		<b>12</b>	<b>12.24%</b>
700 - False alarm or false call, other		3	1.10%
733 - Smoke detector activation due to malfunction		1	0.37%
740 - Unintentional transmission of alarm, other		1	0.37%
744 - Detector activation, no fire - unintentional		1	0.37%
<b>Total - Fals Alarm &amp; False Call</b>		<b>6</b>	<b>6.12%</b>
<b>Total for Station</b>		<b>98</b>	<b>35.90%</b>
<b>Station: 76</b>			
100 - Fire, other		1	0.37%
111 - Building fire		1	0.37%
131 - Passenger vehicle fire		1	0.37%
132 - Road freight or transport vehicle fire		1	0.37%
141 - Forest, woods or wildland fire		1	0.37%
142 - Brush, or brush and grass mixture fire		1	0.37%
143 - Grass fire		1	0.37%

**Incident**

<b><u>Type</u></b>	<b><u>Description</u></b>	<b><u>Count</u></b>	
<b>Station: 76 - (Continued)</b>			
<b>Total - Fires</b>		<b>7</b>	<b>6.48%</b>
321 - EMS call, excluding vehicle accident with injury		49	17.95%
322 - Vehicle accident with injuries		4	1.47%
341 - Search for person on land		1	0.37%
<b>Total - Rescue &amp; Emergency Medical Service Incidents</b>		<b>54</b>	<b>50.00%</b>
444 - Power line down		1	0.37%
4631 - Vehicle accident Cancelled en route		1	0.37%
<b>Total - Hazardous Conditions (No fire)</b>		<b>2</b>	<b>1.85%</b>
511 - Lock-out		1	0.37%
522 - Water or steam leak		1	0.37%
5410 - Snake problem		2	0.73%
553 - Public service		2	0.73%
554 - Assist invalid		10	3.66%
<b>Total - Service Call</b>		<b>16</b>	<b>14.81%</b>
611 - Dispatched & cancelled en route		22	8.06%
651 - Smoke scare, odor of smoke		4	1.47%
<b>Total - Good Intent Call</b>		<b>26</b>	<b>24.07%</b>
735 - Alarm system sounded due to malfunction		1	0.37%
743 - Smoke detector activation, no fire - unintentional		1	0.37%
745 - Alarm system sounded, no fire - unintentional		1	0.37%
<b>Total - Fals Alarm &amp; False Call</b>		<b>3</b>	<b>2.78%</b>
<b>Total for Station</b>		<b>108</b>	<b>39.56%</b>
		<b>273</b>	<b>100.00%</b>

**From:** [CAL FIRE Communications](#)  
**To:** [Bryan Craig](#)  
**Subject:** California Statewide Fire Summary  
**Date:** Monday, August 31, 2020 9:12:10 AM

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Daniel Berlant  
Asst. Deputy Director  
916-651-3473  
August 31, 2020

## **California Statewide Fire Summary**

### **August 31, 2020**

Over 16,000 firefighters continue to battle 18 major fires and lightning complexes across California. Firefighters continue to make good progress with increased containment figures on all of the fires, and even full containment on two of the large wildfires. As progress is made, many of the evacuation orders have been lifted or downgraded. However, nearly 40,000 people remain evacuated from the current wildfires.

Since the lightning siege that started on Saturday, August 15, 2020, there have been nearly 14,000 lightning strikes. During this time-period, there have been more than 875 new wildfires, which have now burned over 1.46 million acres. In this siege, there have been seven reported fatalities and over 2,800 structures destroyed.

Seasonable weather conditions continue to aid firefighters in their efforts towards containment at lower elevations. Above 2,000 feet firefighters are still seeing low humidity without recovery at night. Warmer conditions are expected

over the weekend and Isolated thunderstorms are still possible in the upper portion of northern California and the Sierra Nevada Mountain Range. A heat advisory is in effect for the northern most counties. A Red Flag Warning for interior Del Norte County, and Northeast Humboldt counties remains in place through 11 AM this morning due to gusty winds and low humidity.

Californians need to take steps to prevent sparking a wildfire. To learn more ways to prevent sparking a wildfire visit [www.ReadyForWildfire.org](http://www.ReadyForWildfire.org).

### **Fires of Interest:**

#### **\*\*CAL FIRE Incidents\*\***

#### **LNU Lightning Complex Fire, Napa County ([more info...](#))**

Napa, Lake, Sonoma, Solano, and Yolo Counties

State DPA, SRA, Napa County

\*375,209 acres, 63% contained

\*Hennessey (merged fires) 317,909 acres, 62% contained

\*Wallbridge 54,940 acres, 64% contained

\*Meyers 2,360 acres, 99% contained

\*1,198 structures destroyed

\*Evacuations in place

\*CAL FIRE IMT-2 in command

#### **SCU Lightning Complex Fire, Contra Costa, Alameda, Santa Clara and Stanislaus Counties ([more info...](#))**

Contra Costa, Alameda, Santa Clara and Stanislaus Counties

\*383,157 acres, 60% contained

\*20 fires in the complex, several have merged together

\*Canyon/Reservoir (merged) 380,053 acres 60% contained

\*Deer 3,104 acres 100% contained

\*Evacuations and road closures in place

\*104 structures destroyed

\* CAL FIRE IMT-6 in command

#### **CZU August Lightning Fire, San Mateo and Santa Cruz Counties ([more info...](#))**

San Mateo and Santa Cruz Counties

\*84,860 acres, 39% contained



- \*Warnell Fire has now merged into CZU Lightning
- \*Evacuations in place
- \*1,361 structures destroyed
- \*CAL FIRE IMT-3 is in command

**BTU/TGU Lightning Complex Fire, Butte and Glenn Counties** ([more info...](#))

Butte, Tehama and Glenn Counties

- \*59,229 acres, 40% contained
- \*Elkhorn 39,620 acres, 40% contained
- \*Ivory/Doe 16,100 acres, 90% contained
- \*Potters (5-4) 927 acres, 97% contained
- \*CAL FIRE IMT-4 in command

**River Fire, Monterey County** ([more info...](#))

East of Salinas

- \*48,088 acres, 95% contained
- \*30 structures destroyed
- \*Repopulation is complete
- \*CAL FIRE IMT-1 in command

**Carmel Fire, Monterey County** ([more info...](#))

South of Carmel

- \*6,905 acres, 97% contained
- \*73 structures destroyed
- \*Repopulation is complete
- \*CAL FIRE IMT 1 Team in command

**Moc Fire, Tuolumne County** ([more...](#)) **FINAL**

Moccasin

- \*2,857 acres, 100% contained

**\*\*Federal Incidents\*\***

**Lake Fire, Los Angeles County** ([more info...](#))

Southwest of Lake Hughes

- \* 31,089 acres, 87% contained
- \*Structures threatened

**August Complex, Tehama County** ([more...](#))

Grindstone Canyon, Elk Creek

\*236,288 acres 20% contained

\*Includes the Hull Fire and Doe Fire

**Dolan Fire, Monterey County** ([more info...](#))

Ventana Wilderness – Los Padres National Forest

\* 29,434 acres, 25% contained

**Apple Fire, Riverside County** ([more info...](#))

Cherry Valley

\*33,424 acres, 95% contained

**North Complex Fire, Plumas County** ([more info...](#))

Southwest of Susanville - Plumas National Forest

\* 62,017 acres, 37% contained

\*Evacuations in place

\*Includes the Sheep and Claremont Fire

\*CA IMT Team 1 is in command

**Loyalton, Vegetation Fire, Sierra County** ([more info...](#))

East of Loyalton – Tahoe National Forest

\*47,029 acres, 93% contained

**Red Salmon Complex – Shasta-Trinity National Forest** ([more info...](#))

Northeast of Willow Creek, CA

\*23,969 acres, 42% contained

**SQF Complex, Tulare County** ([more info...](#))

East of Giant Sequoia National Monument/ Golden Trout Wilderness

\*36,562 acres, 0% contained

\*Castle and Shotgun Fires merged into this complex

**W-5 Cold Springs, Lassen County** ([more info...](#))

East of Madeline.

\*80,483 acres, 54% containment

**Dome, San Bernardino County** ([more info...](#))

Mojave National Preserve

\*43,273 acres, 95% contained

**Blue Jay/Wolf Fire, Mariposa County** ([more info...](#))

Yosemite National Forest

\*774 acres, 15% contained

**Woodward Fire, Marin County** ([more info...](#))

Point Reyes National Seashore

\*4,465 acres 17% contained

**\*\*Contract County\*\***

**Johnson, Vegetation Fire, Los Angeles County** ([more info](#)) **FINAL**

East of Elizabeth Lake

290 acres, grass and brush, 100% contained

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