



RODEO-HERCULES FIRE PROTECTION DISTRICT
1680 REFUGIO VALLEY ROAD, HERCULES, CALIFORNIA 94547
(510) 799-4561 FAX: (510) 799-0395

REGULAR BOARD MEETING AGENDA
April 8, 2020

7:00 p.m.
VIA TELECONFERENCE ONLY

CORONA VIRUS (COVID-19) ADVISORY INFORMATION

To slow the spread of COVID-19, the Health Officer's Shelter Order of March 16, 2020 prevents public gatherings. In lieu of a public gathering, the Board of Directors meeting will be accessible via teleconference to all members of the public as permitted by the Governor's Executive Order 29-20.

This meeting is being held in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 to allow attendance by members of the Rodeo Hercules Fire Protection District Board of Directors by teleconference, videoconference, or both.

If you would like to watch the meeting, or speak on an agenda item, you can access the meeting remotely: Join from a PC, Mac, iPad, iPhone, or Android device: Please use this URL:

<https://zoom.us/j/944004035?pwd=MWYyN29JSVQ5MWpMYVJYblhHL2xkQT09>

Meeting ID: 944 004 035

Password: 412833

If you do not wish for your name to appear on the screen, then use the drop-down menu and click on "rename" to rename yourself to be anonymous.

Or join by phone:

*67 1-669-900-6833

Enter Meeting ID: 944 004 035

If you want to comment during the public comment portion of the agenda, Press *9 and we will select you from the meeting queue.

NOTE: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers as shown above."

Alternatively, you may submit comments prior to the meeting, via email, to corcoran@rhfd.org, and they will be read by the Board Clerk during the meeting at the appropriate time and will remain limited to 3 minutes.

If any member of the public wishes to speak on any item on the agenda, please complete a speaker card and submit it to the Clerk of the Board. The Rodeo Hercules Fire Protection District (“District”), in complying with the Americans with Disabilities Act (“ADA”), requests individuals who require special accommodations to access, attend, and/or participate in District Board meetings due to a disability, to please contact the District Chief’s office at (510) 799-4561, at least one business day before the scheduled District Board meeting to ensure that the District may assist you.

1. CALL TO ORDER/ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS
4. CONFIRMATION OF AGENDA
5. BOARD CORRESPONDENCE
6. PUBLIC COMMUNICATIONS

Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard. The Board may limit comments to no more than 3 minutes per speaker. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

7. CONSENT CALENDAR
 - A. APPROVAL OF MEETING MINUTES OF THE MARCH 11, 2020 REGULAR MEETING
 - B. REVIEW OF TRANSMITTALS
8. RECEIVE FIRE CHIEF’S ANNUAL MEASURE O REPORT FOR FY2018-19
9. PUBLIC HEARING

The Public Hearing will be conducted as follows:

- (a) Staff Report
- (b) Board asks clarifying questions of staff
- (c) Public hearing opened by Board
- (d) Board takes public testimony
- (e) Board closes public hearing
- (f) Board deliberates/comments
- (g) Board entertains motion to adopt or take other action
- (h) Board action

A. Resolution 2020-02: Measure O CPI Increase

10. FIRE CHIEF REPORT
11. STAFF REPORTS
12. BOARD MEMBER REPORTS

A. LAFCO

13. MEASURE O OVERSIGHT COMMITTEE REPORT

14. AD HOC BOARD COMMITTEE REPORTS

- a. Reserve Program ad hoc committee (Prather & Thorpe)
- b. Proposition 172 ad hoc committee (Gabriel)
- c. Strategic Planning ad hoc committee (Gabriel & Prather)
- d. Budget ad hoc committee (Covington & Hill)

15. LOCAL 1230 CORRESPONDENCE

16. REQUESTS FOR FUTURE AGENDA ITEMS

17. ADJOURNMENT

I hereby certify that this agenda in its entirety was posted on April 3, 2020 at the Hercules Fire Station, 1680 Refugio Valley Road, Hercules, CA, the Rodeo Fire Station, 326 Third Street, Rodeo, CA, on the District's website at www.rhfd.org and telecopied to the West County Times.

Kimberly Corcoran, Board Clerk

Any writings or documents provided to a majority of the Board of Directors regarding any item on this Agenda are available during normal business hours for public inspection in the District offices, located at 1680 Refugio Valley Road, Hercules, CA 94547.

3506400.1



RODEO-HERCULES FIRE PROTECTION DISTRICT
1680 REFUGIO VALLEY ROAD, HERCULES, CALIFORNIA 94547
(510) 799-4561 FAX: (510) 799-0395

REGULAR BOARD MEETING MINUTES
March 11, 2020

1. CALL TO ORDER/ROLL CALL

Directors Present: Prather, Covington, Gabriel, Hill

Directors Absent: Thorpe

Director Gabriel called the meeting to order at 7:04 p.m.

2. PLEDGE OF ALLEGIANCE (00:34)

3. ANNOUNCEMENTS (01:11)

None.

4. CONFIRMATION OF AGENDA (01:20)

No changes.

5. BOARD CORRESPONDENCE (01:27)

None.

6. PUBLIC COMMUNICATIONS (01:44)

None.

7. CONSENT CALENDAR (02:07)

Director Covington made a motion to approve meeting minutes of February 12, 2020, Director Hill seconded motion. Motion passed 4-0.

8. MEASURE O OVERSIGHT COMMITTEE (POSSIBLE ACTION ITEM) (03:21)

Director Covington made a motion to appoint applicant Elizabeth Genai to the Oversight Committee, seconded by Director Prather.

ROLL CALL VOTE

Prather: Yes
Covington: Yes
Gabriel: Yes
Hill: Yes

Motion passed 4-0, with one absent.

9. LIVE STREAM BOARD MEETINGS (POSSIBLE ACTION ITEM) (08:10)

Direction to staff to create Facebook and Twitter accounts.

10. BUDGET ADJUSTMENT (POSSIBLE ACTION ITEM) (21:04)

Director Hill made a motion to authorize the Chief to allocate up to \$18,527.00 for equipment and software. Seconded by Director Covington.

ROLL CALL VOTE

Prather: Yes

Covington: Yes

Gabriel: Yes

Hill: Yes

Motion passed 4-0, with one absent.

11. FIRE CHIEF REPORT (34:17)

12. STAFF REPORTS (47:20)

Chief Craig provided update regarding Corona Virus.

13. BOARD MEMBER REPORTS (1:04:22)

A. LAFCO-Director Gabriel attended LAFCO meeting

14. MEASURE O OVERSIGHT COMMITTEE REPORT (1:05:24)

Committee to meet in April; waiting on 18-19 report from Fire Chief.

15. AD HOC BOARD COMMITTEE REPORTS

- a. Reserve Program ad hoc committee (Prather & Thorpe)-none
- b. Proposition 172 ad hoc committee (Gabriel)-none.
- c. Strategic Planning ad hoc committee (Gabriel & Prather)

Chief Craig summarized recent meeting. Discussion regarding goals, possible workshop.

- d. Budget ad hoc committee (Covington & Hill) –meeting is upcoming.

16. LOCAL 1230 CORRESPONDENCE (1:52:12)

Letter from Jerry Short

17. REQUESTS FOR FUTURE AGENDA ITEMS (1:52:43)

None.

18. ADJOURNMENT (1:52:56)

Meeting adjourned at 9:01 p.m.

Audio from this board meeting can be heard at www.rhfd.org
Number in parenthesis is time stamp where agenda item begins.

Board Secretary

Rodeo Hercules Fire Protection District-General Fund 7800
Transaction List by Date
March 2020

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Mar 20				
03/01/2020	The Standard	March 2020	1060 · EMPLOYEE GROUP INSU...	550.00
03/01/2020	American Messaging	March 2020	2110 · COMMUNICATIONS	38.01
03/01/2020	IEDA, INC.	March 2020	2310 · PROFESSIONAL SERVIC...	1,587.00
03/01/2020	IEDA, INC.	March 2020	2310-09 · REGULAR CONTRACT...	0.00
03/02/2020	AT&T Mobility	02/03-03/02	2110 · COMMUNICATIONS	202.17
03/02/2020	amazon	office supplies	2100 · OFFICE EXPENSE	22.83
03/03/2020	American River Benefit Administrators	April 2020	1060 · EMPLOYEE GROUP INSU...	1,304.43
03/03/2020	amazon	Self Inking stamp	2100 · OFFICE EXPENSE	9.23
03/03/2020	amazon	Return address stamp	2100 · OFFICE EXPENSE	13.04
03/03/2020	Costco Wholesale	Membership Renewal	2170 · HOUSEHOLD EXPENSE	120.00
03/04/2020	CSFA	Additional Membership Dues	2200 · MEMBERSHIPS	206.25
03/04/2020	Health Care Dental	March 2020	1060-3 · Dental	2,844.51
03/04/2020	EB State of the City	State of the City-Hercules, Pinole, Rodeo	2477 · ED SUPPLIES AND COUR...	12.24
03/04/2020	Home Depot	Refrigerator filters	2281 · MAINTENANCE-BLDGS A...	119.54
03/04/2020	Costco Wholesale		2170 · HOUSEHOLD EXPENSE	547.68
03/05/2020	McKesson Medical	PPE for COVID	2140 · MEDICAL & LAB SUPPLIES	169.48
03/09/2020		RVS SUI Charges	1063 · UNEMPLOYMENT INSUR...	-142.65
03/10/2020	VERIZON WIRELESS	02/11-03/10	2110 · COMMUNICATIONS	19.08
03/12/2020	J. W. Enterprises	March 2020	2281 · MAINTENANCE-BLDGS A...	359.00
03/13/2020	FASIS	2018-19 Payroll Audit Adjustment	1070 · WORKERS COMPENSATI...	21,843.00
03/13/2020	P.G. & E.	76-2/10-03/10	2120 · UTILITIES	413.91
03/13/2020	P.G. & E.	75-02/11-03/11	2120 · UTILITIES	291.80
03/15/2020	BAY ALARM COMPANY	Station 75 04/01-07/01	2120 · UTILITIES	180.75
03/15/2020	BAY ALARM COMPANY	Station 76-04/01-07/01	2120 · UTILITIES	120.00
03/15/2020	BAY ALARM COMPANY	Station 75-04/01-07/01/2020	2120 · UTILITIES	0.00
03/15/2020	BAY ALARM COMPANY	Station 76-04/01-07/01/20	2120 · UTILITIES	0.00
03/16/2020	East Penn Manufacturing	Battery	2271 · CENTRAL GARAGE REP...	97.09
03/18/2020	P.G. & E.	Station 75-02/12-03/12	2120 · UTILITIES	22.40
03/23/2020	Boundtree Medical	Medical Supplies	2140 · MEDICAL & LAB SUPPLIES	109.50
03/23/2020	Goodyear Commercial Tire	E75 Front Tires	2273 · CENTRAL GARAGE TIRES	1,479.09
Mar 20				

RODEO-HERCULES FIRE PROTECTION DISTRICT

MEMORANDUM

TO: Board of Directors, RODEO HERCULES FIRE PROTECTION DISTRICT
FROM: Bryan Craig, FIRE CHIEF
DATE: April 8, 2020
RE: Measure O Annual Report for FY18-19

BACKGROUND:

Pursuant to Ordinance 2016-01, the Ordinance that authorized the Fire District to levy the special tax known as Measure O:

The Fire Chief, or his designee, including but not limited to the District's chief fiscal officer, shall file an annual report with the Board. The annual report shall at a minimum, report upon the following: (a) the amount of tax proceeds collected and expended; and (b) the status of any project required or authorized to be funded in accordance with this section.

This report will be presented to the Measure O Oversight Committee at their next meeting. At that time, they will have 60 days to issue its Annual Report to the Board, pursuant to the Measure O Oversight Committee Bylaws (Section V 5.04a).

RECOMMENDATION:

Accept the Fire Chief's Annual report and authorize issuance to the Measure O Oversight Committee.

ATTACHED:

Fire Chief's Annual Measure O Report FY2018-19



MEASURE O ANNUAL FIRE CHIEF REPORT

FISCAL YEAR 2018 - 2019

Contents

Measure O	1
Financial Summary	2

The Fire Chief, or his designee, including but not limited to the District's chief fiscal officer, shall file an annual report with the Board. The annual report shall at a minimum, report upon the following: (a) The amount of tax proceeds collected and expended; and (b) The status of any project required or authorized to be funded in accordance with this section.

Measure O

History

In November 2016, the residents of Rodeo and Hercules voted overwhelmingly to pass Measure O, an annual parcel tax of \$216.00 (this amount may increase annually by the lesser of 3% or the CPI in the San Francisco-Oakland-San Jose Area by a vote of the Board of Directors). This funding replaced the expiring Federal SAFER Grant, allowing the District to continue to employ firefighters hired with grant funds, and keep both fire stations opened and fully staffed.

Senior Exemptions

Seniors who are 65 or older are eligible for an exemption to the parcel Tax. Seniors must reside in the property for which they are claiming an exemption, and they must fill out an exemption form on an annual basis, and turn it into the Parcel Tax Administrator by the deadline of January 31 of each year. All complete and eligible exemptions that were received by January 31 were submitted to the County for exclusion on the tax roll.

Financial Highlights

A total of 346 Senior Exemptions were received (an increase of 116 exemptions), amounting to a reduction in Measure O revenue of \$74,736.00. Measure O funds were used for Permanent Salaries and the CCCERA Unfunded Actuarial Accrued Liability Payments.

Looking Ahead

Beginning in the 2020/21 budget cycle a separate budget category will be created within the budget narrative detailing all revenues and expenditures related to Measure O.

Bryan Craig
Fire Chief
April __, 2020

The proceeds of the special tax funding replacement measure imposed by this Ordinance shall be placed in a special account or fund to be used solely for any lawful purpose permissible to Fire Districts pursuant to California Health and Safety Code §13800 et seq., including but not limited to enhancing the level of fire prevention, emergency fire protection and paramedic response services through increasing staffing levels to operate and maintain the District's fire stations, maintaining and when necessary replacing fire protection and lifesaving equipment and apparatus to optimal levels of function and performance, and to fund capital improvements.

Financial Summary

Measure O Revenues received were \$2,405,916, and total expenditures were \$2,332,606, leaving a fund balance of \$217,401.

Measure O funds were used to reimburse the following General Fund Expenses:

Permanent Salaries July 2018 through December 2018:	\$1,200,312
Unfunded Actuarial Accrued Liability November 2018 through June 2019 :	\$1,122,560

Detailed Measure O expenditure information is provided in the Independent Accountant's Report, a copy of which is attached to this Annual Report.

RODEO - HERCULES FIRE PROTECTION DISTRICT
HERCULES, CALIFORNIA

MEASURE O REPORT

JUNE 30, 2019

RODEO - HERCULES FIRE PROTECTION DISTRICT
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JUNE 30, 2019

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**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To the Board of Directors of the
 Rodeo - Hercules Fire Protection District
 Hercules, California

Report on Financial Statements

We have performed the procedures enumerated below, which were agreed to by the Rodeo - Hercules Fire Protection District' management, on the Rodeo - Hercules Fire Protection District's (the "District") Measure O - Special Tax revenues received and expenditures made by the District for the fiscal year ended June 30, 2019. The District's management is responsible for the receipt of Measure O - Special Tax revenues and deposit of such proceeds into the District's Measure O - Special Tax Revenue Fund and use it solely for any lawful purpose permissible to the District as instructed in Ordinance 2016-1. The sufficiency of these procedures is solely the responsibility of the District's management. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

PROCEDURES:

The procedures performed and findings are listed below:

1. We agreed the actual Measure O - Special Tax proceeds collected and expended to the amounts recorded in the District's general ledger and recalculated the mathematical accuracy of the following schedule provided by the District:

Revenues:	
Measure O - Special Tax Revenue	<u>\$ 2,405,916</u>
Expenditures:	
Permanent Salaries	1,200,312
Unfunded Actuarial Accrued Liability Payments	1,122,560
County Collection Fee	<u>9,734</u>
Total Expenditures	<u>2,332,606</u>
Net Change in Measure O Funds	73,310
Available Measure O Funds, Beginning	<u>144,091</u>
Available Measure O Funds, Ending	<u><u>\$ 217,401</u></u>

The District received the Measure O Parcel tax funds in October 2018. During fiscal year 2018-19, funds were used as follow:

Permanent Salaries - The District transferred a total of \$1,200,312 from the Measure O Fund to the General Fund through a County Interfund transfer to cover Permanent Salaries through December 31, 2018. Detail of salaries paid through Measure O Fund resources were as follow:

Permanent Salaries Paid through General Fund:	
July 2018	\$ 198,201
August 2018	197,909
September 2018	198,045
October 2018	207,619
November 2018	200,919
December 2018	<u>197,619</u>
	<u>\$ 1,200,312</u>

Unfunded Actuarial Accrued Liability Payments - The District transferred a total of \$1,122,560 from the Measure O Fund to the General Fund through a County Interfund transfer to cover 8 installments of the District's Unfunded Actuarial Accrued Liability to Contra Costa County Employee's Retirement Association. Detail of payments made using Measure O Fund resources were as follow:

Unfunded Actuarial Accrued Liability Paid through General Fund:	
November 2018	\$ 140,320
December 2018	140,320
January 2019	140,320
February 2019	140,320
March 2019	140,320
April 2019	140,320
May 2019	140,320
June 2019	<u>140,320</u>
	<u>\$ 1,122,560</u>

County Collection Fees - Contra Costa County assesses fees to levy assessments and taxes. Charges for the Measure O Levy totaled \$9,734, which was paid using Measure O Fund resources.

2. We traced the proceeds of the Measure O tax and reviewed the expenditures made by using those proceeds, as listed in aforementioned schedules, in accordance with Ordinance 2016-1 Section 4 and California Health and Safety Code section 13800 et seq regarding use of tax proceeds.

FINDINGS:

Proceeds of taxes as listed in the schedule presented by the District's management were paid into the District's Measure O Special Revenue Fund and had been used by the District, in compliance with Ordinance 2016-1 Section 4 and California Health and Safety Code section 13800 et seq, with no exceptions.

This engagement to apply agreed-upon procedures was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the District's Measure O - Special Tax revenues received and expenditures made by the District for the fiscal year ended June 30, 2019. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the District's management and is not intended to be and should not be used by anyone other than these specified parties.

Harshwal & Company LLP

Oakland, California
January 30, 2020

RODEO-HERCULES FIRE PROTECTION DISTRICT

MEMORANDUM

Date: April 8, 2020
To: Board of Directors
From: Bryan Craig, Fire Chief
Subject: Resolution 2020-02, Adoption of the Annual Increase in the Measure O Parcel Tax

QUESTION:

Should the Board of Directors of the Rodeo-Hercules Fire Protection District approve a resolution declaring the intention to continue the levy of a Special Tax Funding Measure and provide for notice of a public hearing on April 8, 2020, for the Rodeo-Hercules Fire Protection District, and Emergency Response Services Assessment? Furthermore, should the Board of Directors adjust the current Special Tax by the 2019 Consumer Price Index?

BACKGROUND:

In 2016, after gaining ballot support, the Fire Protection and Emergency Response Services Special Tax Funding Measure was established to finance fire protection and emergency services in the Rodeo-Hercules Fire Protection District.

- General Election Conducted: November of 2016.
- Ballot Results: Measure passed with 78% of the weighted returned ballots in favor of the proposed Tax Measure.
- The Fiscal Year 2017-18 Approved Rate: \$216.00 per non-exempt parcel, and the inclusion of a Senior Exemption.
- Then Fiscal Year 2018-19 Approved Rate: \$216.00 per non-exempt parcel, and the inclusion of a Senior Exemption.
- The Fiscal Year 2019-20 Approved Rate: \$222.00 per non-exempt parcel, and the inclusion of a Senior Exemption.
- Adjustment to Rate: Annually, if approved by the District Board of Directors, the maximum assessed increase is calculated using the February, San Francisco Area Consumer Pricing Index. The annual percentage increase for Measure O cannot exceed 3%. The current CPI change for 2019 is 2.9%.

SENIOR EXEMPTIONS:

The Measure O Ordinance allows for exemptions to be filed by qualified individuals.

Exemption requirements are:

- Age 65 or older by June 30th of the calendar year the exemption is being filed.
- Own and occupy the property the exemption is requested for.
- Submit an exemption form with required documents on or before the January 31 deadline.
- Submit a completed exemption claim form to the Parcel Tax Administrator Attach with all required documentation.

SENIOR EXEMPTIONS

Fiscal Year	# of Exemptions Received	Per Parcel Charge	Total
17/18	231	\$216.00	\$49,896
18/19	345	\$216.00	\$74,520
19/20	326	\$222.00	\$72,372
20/21	497	\$222.00	\$110,334

RESULT OF PROPOSED ACTION:

The Rodeo-Hercules Fire District Board of Directors will declare its intention to continue to levy the parcel tax for the fiscal year 2020-21 and adjust the amount by the maximum allowable CPI of 2.9%. Through this action, the Board will instruct District Staff to report their passing of Resolution 2020-02 to the Contra Costa County Tax Collector’s office for the fiscal year 2020-21.

FISCAL IMPACT:

The proposed rate change for the Fire Protection and Emergency Response Services Special Tax for the fiscal year 2020-21 will be \$228.00 per parcel. The total amount of projected revenue generated by the assessments in the fiscal year 2020-21 is approximately \$2,503,212.00. If the parcel tax remains at \$222.00 per parcel, the total amount of projected revenue generated is \$2,437,338.00.

RECOMMENDATION:

Staff recommends the Board of Directors approve the Resolution declaring the continuance of the Special Tax funding replacement measure for the Fiscal Year 2020-21, and adjust said

funding measure by the allowable annual CPI of 2.9%, providing for Notice of Public Hearing, on April 8, 2020, for the Rodeo Hercules Fire Protection District.

ATTACHED:

1. Resolution 2020-02
2. Consumer Price Index, February 2020

RESOLUTION NO. 2020-02

RESOLUTION OF THE RODEO-HERCULES FIRE PROTECTION DISTRICT BOARD OF DIRECTORS ADOPTING THE ANNUAL INCREASE IN THE MEASURE O PARCEL TAX RECITALS

WHEREAS, at the November 8, 2016 general election, the voters of the Rodeo-Hercules Fire Protection District adopted Ordinance No. 2016-1 ("Measure O"), authorizing the levy of a special tax measure to finance fire protection and emergency services; and

WHEREAS, the tax imposed by Measure O for the 2019-20 fiscal year was two hundred twenty-two (\$222) per parcel of real property within the District (the "Tax"); and

WHEREAS, the provisions of Measure O provide that the amount of the Tax shall increase each fiscal year by the lesser of three percent (3%) or the annual change in the Consumer Price Index for All Consumers for the San-Francisco - Oakland - San Jose area published by the United States Department of Labor; and

WHEREAS, in accordance with the provisions of Measure O, the District is proposing a two and nine-tenths percent (2.9%) increase in the Tax for the 2020-21 fiscal year; and

WHEREAS, the Board of Directors considered the proposed annual increase in the Tax at a duly noticed public hearing, at which time all interested persons had the opportunity to be heard; and

WHEREAS, the Board of Directors desires to increase the amount of the Tax by two and nine-tenths percent (2.9%), to two hundred twenty-eight dollars (\$228) per parcel.

NOW, THEREFORE, the Board of Directors of the Rodeo Hercules Fire Protection District does hereby RESOLVE as follows:

1. The amount of the special tax levied by the District pursuant to Ordinance No. 2016-1, also known as Measure O, shall be two hundred-twenty eight dollars (\$228) per parcel for the fiscal year beginning July 1, 2020 and ending June 30, 2021.
2. In accordance with the requirements of Measure O, this special tax shall be collected in the same manner, on the same dates, and shall be subject to the same penalties and interest as other charges and taxes fixed and collected by the County of Contra Costa on behalf of the Rodeo Hercules Fire Protection District.

3. The Fire Chief is authorized and directed to take such action as is necessary to carry out this resolution.

PASSED AND ADOPTED THIS 8th day of April 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENSIONS:

BOARD OF DIRECTORS OF THE
RODEO HERCULES FIRE PROTECTION DISTRICT

By: Chairman of the Rodeo-Hercules Fire Protection
District

Attest:

Clerk of the Board of the
Rodeo Hercules Fire Protection District



For Release: Wednesday, March 11, 2020

20-426-SAN

WESTERN INFORMATION OFFICE: San Francisco, Calif.

Technical information: (415) 625-2270 BLSinfoSF@bls.gov www.bls.gov/regions/west

Media contact: (415) 625-2270

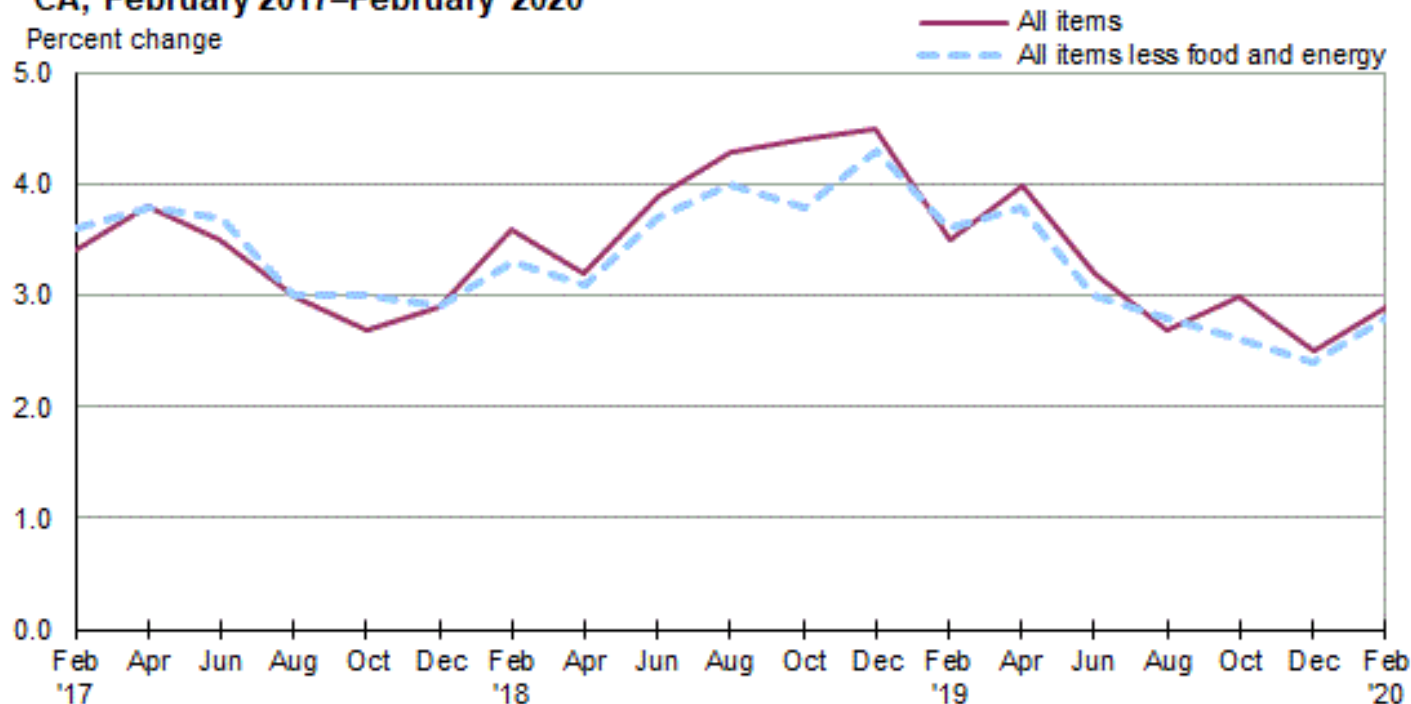
Consumer Price Index, San Francisco Area — February 2020

Area prices were up 0.9 percent over the past two months, up 2.9 percent from a year ago

Prices in the San Francisco area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 0.9 percent for the two months ending in February 2020, the U.S. Bureau of Labor Statistics reported today. (See [table A](#).) Assistant Commissioner for Regional Operations Richard Holden noted that the February increase was influenced by higher prices for shelter and apparel. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U increased 2.9 percent. (See [chart 1](#) and [table A](#).) The index for all items less food and energy advanced 2.8 percent over the year. Food prices rose 3.5 percent. Energy prices increased 4.0 percent, largely the result of an increase in the price of electricity. (See [table 1](#).)

Chart 1. Over-the-year percent change in CPI-U, San Francisco-Oakland-Hayward, CA, February 2017–February 2020



Source: U.S. Bureau of Labor Statistics.

Food

Food prices increased 1.4 percent for the two months ending in February. (See [table 1](#).) Prices for food away from home increased 2.7 percent, but prices for food at home edged up 0.1 percent for the same period.

Over the year, food prices rose 3.5 percent. Prices for food way from home moved up 6.3 percent since a year ago, and prices for food at home increased 0.5 percent.

Energy

The energy index decreased 0.8 percent for the two months ending in February. The decrease was mainly due to lower prices for gasoline (-4.1 percent). Prices for natural gas service advanced 3.1 percent, and prices for electricity rose 2.7 percent for the same period.

Energy prices increased 4.0 percent over the year, largely due to higher prices for electricity (11.2 percent). Prices paid for natural gas service increased 3.3 percent, but prices for gasoline edged down 0.1 percent during the past year.

All items less food and energy

The index for all items less food and energy increased 0.9 percent in the latest two-month period. Higher prices for apparel (12.0 percent), household furnishings and operations (2.3 percent) and shelter (0.7 percent) were partially offset by lower prices for medical care (-1.6 percent) and recreation (-0.7 percent).

Over the year, the index for all items less food and energy advanced 2.8 percent. Components contributing to the increase included medical care (5.1 percent), household furnishings and operations (3.7 percent) and shelter (3.5 percent). Partly offsetting the increases were price decreases in education and communication and new and used motor vehicles, both down 0.8 percent).

Table A. San Francisco-Oakland-Hayward, CA, CPI-U 2-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2016		2017		2018		2019		2020	
	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month
February	0.9	3.0	0.8	3.4	1.4	3.6	0.5	3.5	0.9	2.9
April	0.7	2.7	1.1	3.8	0.8	3.2	1.2	4.0		
June	0.6	2.7	0.3	3.5	0.9	3.9	0.2	3.2		
August	0.7	3.1	0.2	3.0	0.6	4.3	0.1	2.7		
October	0.9	3.6	0.6	2.7	0.7	4.4	1.0	3.0		
December	-0.3	3.5	-0.1	2.9	0.1	4.5	-0.5	2.5		

The April 2020 Consumer Price Index for the San Francisco area is scheduled to be released on May 12, 2020.

Consumer Price Index Geographic Revision for 2018

In January 2018, BLS introduced a new geographic area sample for the Consumer Price Index (CPI). As part of the new sample, the index for this area was renamed. Additional information on the geographic revision is available at: www.bls.gov/cpi/additional-resources/geographic-revision-2018.htm.

Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 94 percent of the total population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers 28 percent of the total population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 5,000 housing units and approximately 22,000 retail establishments--department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date (1982-84) that equals 100.0. An increase of 16.5 percent, for example, is shown as 116.5. This change can also be expressed in dollars as follows: the price of a base period "market basket" of goods and services in the CPI has risen from \$10 in 1982-84 to \$11.65. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the BLS Handbook of Methods, Chapter 17, The Consumer Price Index, available on the Internet at www.bls.gov/opub/hom/homch17_a.htm.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The San Francisco-Oakland-Hayward, CA. metropolitan area covered in this release is comprised of Alameda, Contra Costa, Marin, San Francisco, San Mateo Counties in the State of California.

Information in this release will be made available to sensory impaired individuals upon request. Voice phone: (202) 691-5200; Federal Relay Service: (800) 877-8339.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods San Francisco-Oakland-Hayward, CA (1982-84=100 unless otherwise noted)

Item and Group	Indexes			Percent change from-		
	Dec. 2019	Jan. 2020	Feb. 2020	Feb. 2019	Dec. 2019	Jan. 2020
Expenditure category						
All items	297.007	-	299.690	2.9	0.9	-
All items (1967=100)	913.082	-	921.330	-	-	-
Food and beverages	291.161	-	294.897	2.7	1.3	-
Food	289.795	-	293.860	3.5	1.4	-
Food at home	255.160	252.943	255.459	0.5	0.1	1.0
Cereals and bakery products	261.685	-	260.713	3.4	-0.4	-
Meats, poultry, fish, and eggs	257.727	-	259.584	5.2	0.7	-
Dairy and related products	272.909	-	276.983	2.7	1.5	-
Fruits and vegetables	339.390	-	337.537	-2.3	-0.5	-
Nonalcoholic beverages and beverage materials(1)	208.244	-	205.500	-1.8	-1.3	-
Other food at home	215.083	-	215.951	-2.8	0.4	-
Food away from home	329.746	-	338.700	6.3	2.7	-
Food away from home	329.746	-	338.700	6.3	2.7	-
Alcoholic beverages	311.197	-	310.927	-3.6	-0.1	-
Housing	352.601	-	355.875	3.8	0.9	-
Shelter	403.366	404.651	406.369	3.5	0.7	0.4
Rent of primary residence(2)	465.399	467.145	469.062	4.1	0.8	0.4
Owners' equiv. rent of residences(2)(3)	431.525	432.813	435.428	3.4	0.9	0.6
Owners' equiv. rent of primary residence(1)(2)	431.525	432.813	435.428	3.4	0.9	0.6
Fuels and utilities	421.094	-	428.216	7.6	1.7	-
Household energy	361.199	370.673	371.120	9.1	2.7	0.1
Energy services(2)	362.411	371.961	372.547	9.2	2.8	0.2
Electricity(2)	394.942	405.709	405.709	11.2	2.7	0.0
Utility (piped) gas service(2)	278.293	284.492	286.953	3.3	3.1	0.9
Household furnishings and operations	140.571	-	143.846	3.7	2.3	-
Apparel	105.638	-	118.319	1.1	12.0	-
Transportation	205.815	-	207.576	2.4	0.9	-
Private transportation	200.558	-	199.614	1.5	-0.5	-
New and used motor vehicles(4)	94.248	-	94.584	-0.8	0.4	-
New vehicles(1)	157.614	-	158.826	-3.3	0.8	-
Used cars and trucks(1)	247.540	-	247.896	-1.7	0.1	-
Motor fuel	261.728	254.945	251.171	-0.1	-4.0	-1.5
Gasoline (all types)	260.603	253.829	250.046	-0.1	-4.1	-1.5
Gasoline, unleaded regular(4)	260.154	253.300	249.274	-0.5	-4.2	-1.6
Gasoline, unleaded midgrade(4)(5)	246.885	240.385	236.047	1.4	-4.4	-1.8
Gasoline, unleaded premium(4)	248.322	242.254	239.787	1.3	-3.4	-1.0
Motor vehicle insurance(1)	534.852	-	543.610	5.3	1.6	-
Medical care	554.645	-	545.970	5.1	-1.6	-
Recreation(6)	120.285	-	119.462	1.3	-0.7	-
Education and communication(6)	150.738	-	150.916	-0.8	0.1	-
Tuition, other school fees, and child care(1) ..	1,832.700	-	1,832.748	0.0	0.0	-
Other goods and services	502.634	-	506.920	1.4	0.9	-
Commodity and service group						
All items	297.007	-	299.690	2.9	0.9	-
Commodities	191.711	-	194.559	0.7	1.5	-
Commodities less food & beverages	138.789	-	141.125	-1.2	1.7	-
Nondurables less food & beverages	183.571	-	186.302	-1.0	1.5	-
Durables	95.685	-	97.551	-1.7	2.0	-
Services	384.554	-	387.182	3.8	0.7	-

Note: See footnotes at end of table.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods San Francisco-Oakland-Hayward, CA (1982-84=100 unless otherwise noted) - Continued

Item and Group	Indexes			Percent change from-		
	Dec. 2019	Jan. 2020	Feb. 2020	Feb. 2019	Dec. 2019	Jan. 2020
Special aggregate indexes						
All items less medical care	286.521	-	289.597	2.7	1.1	-
All items less shelter.....	252.809	-	255.428	2.5	1.0	-
Commodities less food	146.124	-	148.395	-1.4	1.6	-
Nondurables	238.667	-	241.910	1.2	1.4	-
Nondurables less food.....	193.523	-	196.037	-1.3	1.3	-
Services less rent of shelter(3).....	377.741	-	379.913	4.4	0.6	-
Services less medical care services.....	373.552	-	376.538	3.6	0.8	-
Energy	302.900	302.554	300.439	4.0	-0.8	-0.7
All items less energy	300.324	-	303.282	2.9	1.0	-
All items less food and energy	302.804	-	305.596	2.8	0.9	-

Footnotes

(1) Indexes on a December 1977=100 base.

(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.

(3) Indexes on a December 1982=100 base.

(4) Special index based on a substantially smaller sample.

(5) Indexes on a December 1993=100 base.

(6) Indexes on a December 1997=100 base.

- Data not available

NOTE: Index applies to a month as a whole, not to any specific date.

**Rodeo Hercules Fire Protection
District**

MEMORANDUM

To: BOARD of DIRECTORS, Rodeo Hercules Fire District

From: Bryan Craig, Fire Chief *BC*

Subject: FIRE CHIEF'S SPECIAL REPORT/COVID-19

Date: April 8, 2020

Contra Costa County Employees Retirement Association –

Temporary Suspension of State Restrictions on Reemployment of Retirees:

In response to the coronavirus (COVID-19) global pandemic, the State of California issued Executive Order N-25-20 on March 12, 2020. The Order has temporarily suspended specific rules that restrict public employers from allowing retirees to temporarily return to government service or employment. As of the start date of the state of emergency (March 4, 2020), consistent with federal law, work hour limitations and waiting period requirements for retired annuitants have been suspended, as follows:

1. The 180-day separation requirement has been suspended, to ensure adequate staffing during the state of emergency.
2. The requirement of the governing board's approval of the appointment in a public meeting has been suspended, to ensure adequate staffing during the state of emergency.
3. The 180-day separation requirement for retirees in receipt of a retirement incentive

The District currently has one retired employee that would meet the criteria for return to work.

In regards to the retirees and plan investments, CCCERA issued the following statement.

It is important to remember that as a defined benefit plan, payments to retirees are maintained despite any decline in the plan's market value. As a result, the program is designed to accept volatility in long-term investments while protecting assets designed to fund benefit payments over the next several years. In fact, CCCERA currently has nearly one-fourth of the investment program allocated to fund the next three to four years of retiree benefit payments. CCCERA staff and investment consultants continue to maintain frequent communications with CCCERA's investment managers. As the situation continues to evolve, we will engage in strategic rebalancing to maintain our long-term asset allocation. Our plan design, diversification, and remote working capabilities are designed to allow us to carefully navigate and respond to a stressed market environment, and we are currently doing just that.

CCCERA's reported during the Contra Costa County Board of Supervisors Meeting that Fire Districts might see some rate changes and contribution impacts in two to three years.

Reporting: Chief Craig

Labor Relations – Personnel: District Staff has briefed the labor group on possible impacts on staffing due to absenteeism caused by COVID -19. This staffing model has also been shared with county cooperators to use in an overall county response plan.

An Incident Action Plan/ Emergency Action Plan has been developed for the district. This IAP/EAP is communicated through a once a week teleconference call with command staff and then communicated to all personnel. This IAP/EAP is a living document that is updated continually as the situation changes and information becomes available.

Crew safety and protection, as always, remain our most significant concern. Crews are strictly following CDC, County Health, and the Medical Director' recommendations on personal protective equipment, EMS responses and decontamination. Personnel currently monitor their own health prior to, when arriving, and during their shift.

Personal protective equipment, supplies, and burn rate is being monitored and recorded to a county wide database for tracking purposes. The District is currently following recommended CDC guidelines in response to employee illness and or exposure to COVID-19.

The District currently has two employees on worker's compensation leave unrelated to COVID-19.

Reporting: Chief Craig

Fire Stations/Training Facility– Crews have been conducting regularly assigned company standards training. New recruits are continuing their probationary training and Task Book signoffs.

Reporting: Chief Craig

Facilities – Contractor has been contacted for the replacement of the front apron as well as the driveway, staff is awaiting their proposal. The facilities manager is currently contacting contractors for repairs of the classroom.

Reporting: Chief Craig

Grants – Staff is currently submitting a Fire Prevention Grant that will include: upgrades to the classroom, business inspection software, computer tablets, and smoke /CO detectors. Staff has submitted a grant for LUCAS devices that deliver automatic chest compressions. FEMA grants opened on February 3rd, staff will continue to monitor as the grants move through the process.

Reporting: Chief Craig

Incident Activity – Engine Crews accompanied AMR units to the Hospital 3 times during the month of February. Please see attached documents for regular responses.

Reporting: Chief Craig

Community Risk Reduction – Crews continue to conduct annual company inspections for all business and schools located within the district. Crews have begun delivering prevention presentations for all 3rd grade classes within the District. CERT Classes are scheduled to begin on March 17th.

Reporting: Chief Craig

Community /Wildfire Prevention –Staff will continue to prepare for this year's wildland fire season by continuing working with homeowners, city officials, homeowner associations, to address wildfire prevention and wildfire risk management.

Reporting: Chief Craig

Apparatus –All District apparatus are currently in service. The apparatus committee for the Type 1 Engine completed its preliminary specifications approval allowing the district to move forward with ordering of the apparatus. The lease agreement for the apparatus will be presented to the board 6 months prior to the delivery of the first apparatus.

Reporting: Chief Craig

Fiscal Stabilization – The FY2019/20 budget is in place and staff continues to track revenues and expenditures. The first budget meeting will be held on March 18th for the Year 2020/21 budget.

Community Activities – Attended: Rodeo Municipal Advisory Committee, Phillips 66 Community Advisory Panel, City of Hercules City Council, Planning Commissioner Meeting and Hercules Rotary Club. Crews continue to conduct Blood Pressure screening at the Rodeo and Hercules senior centers.

Reporting: Chief Craig

Commendations/Awards/Notables – No additional report.

Reporting: Chief Craig

New Development – Staff continues to meet with developers and Hercules City Staff on conditions of approval and plan checks and inspections for new developments within the City of Hercules. Hilltown, a 597 unit mixed use of residential and commercial development has preliminary approval by the planning commission. Staff presented the District's conditions of approval before the planning commission at its regular meeting. Staff is completing a comprehensive guide book that will be distributed to developers to provide them with guidance during plan submittal and approval.

Reporting: Chief Craig