



RODEO-HERCULES FIRE PROTECTION DISTRICT
1680 REFUGIO VALLEY ROAD, HERCULES, CALIFORNIA 94547
(510) 799-4561 FAX: (510) 799-0395

MEASURE O OVERSIGHT COMMITTEE MEETING MINUTES

March 19, 2024

1. **CALL TO ORDER/ROLL CALL** (6:03 pm) Committee members Maureen Brennan, Angie Noble, Tara Shaia and Frank JM Grimsley II present. Elizabeth Genai absent. Staff present: Chief Ramirez and Tammy Tomas.
2. **PLEDGE OF ALLEGIANCE**
3. **CONFIRMATION OF AGENDA** - Motion made by A. Noble to confirm the agenda. Seconded by F. Grimsley. Motion passed unanimously (4-0).

Roll Call Vote

M. Brennan	Yes
A. Noble	Yes
F. Grimsley	Yes
T. Shaia	Yes
E. Genai	Absent

4. **APPROVAL OF PRIOR MEETING MINUTES** - Request to change future agenda verbiage from “Measure O Committee Reorganization” to “Measure O Oversight Committee Annual Elections”. Motion made by A. Noble to approve the February 13, 2024 minutes. Seconded by F. Grimsley. Motion passed unanimously.

Roll Call Vote

M. Brennan	Yes
A. Noble	Yes
F. Grimsley	Yes
T. Shaia	Yes
E. Genai	Absent

Motion made by F. Grimsley to approve the August 8th, 2024 minutes. Seconded by A. Noble. Motion passed unanimously.

Roll Call Vote

M. Brennan	Yes
A. Noble	Yes
F. Grimsley	Yes
T. Shaia	Yes
E. Genai	Absent

5. PUBLIC COMMUNICATIONS

Public comment

Charles Davidson
Marie Bowman

6. PROVISION TO COMMITTEE OF SECRETARIAL POSITION PROVIDED BY DISTRICT STAFF OR OTHER SECRETARIAL ASSISTANCE OPTIONS

- Discussion on options for filling secretarial position per committee bylaws. Staff time limited. Staff to assist as the committee would like, but committee secretary to transcribe the minutes after meetings. Discussions regarding artificial intelligence capabilities and Zoom. Further discussion on the importance of not solely relying on the Zoom recording; written notes should be taken by a secretary. Request for the Chief to investigate previous meeting minutes stored on the website and make corrections if needed. Maureen Brennan is willing to take on the secretary position until Angie Noble becomes available in August.

Public comment

Marie Bowman
Delano Doss

Motion made by Maureen Brennan to serve as secretary in addition to being Chairperson, seconded by A. Noble. Motion passed unanimously.

Roll Call Vote

M. Brennan	Yes
A. Noble	Yes
F. Grimsley	Yes
T. Shaia	Yes
E. Genai	Absent

7. RECEIVE 2022-23 MEASURE O FIRE CHIEF'S REPORT/AUDIT -

Discussion regarding Measure O fund balance and how Measure O funds were used in the past and how they are presently being used. Audit presented to committee reflects the 2022-23 fiscal year budget, not the present 2023-24 budget. Present year budget reviewed and found to reflect the committee's recommendations as made at their August 8, 2024 meeting. Staff will work with the committee on future Measure O expenditures in 2024-25 budget. Board of Directors makes all decisions on spending. Discussion about the desire to spend more of Measure O fund balance. Chief suggested Measure O funds for 2023-24 could also be used for bathroom remodel which was met with favorable feedback. Chief to present information regarding Measure O fund balance and year-to-date spending at next meeting.

Public comment

Robert Baum
Marie Bowman
Delano Doss

Motion to receive Measure O Fire Chief's report and audit made by (insert name), seconded by (insert name). Motion passed unanimously.

Roll Call Vote

M. Brennan	Yes
A. Noble	Yes
F. Grimsley	Yes
T. Shaia	Yes
E. Genai	Absent

8. **CONFIRMATION OF MEASURE O COMMITTEE ACTION ON MESSAGING RELATED TO MEASURE O AND POSSIBLE CHANGES TO MEASURE O THAT WOULD REQUIRE A BALLOT MEASURE** - Motion made by (insert name) to confirm previous unified messaging. Seconded by (insert name). Motion passed unanimously. Discussion on placing "future meetings" as an item on future agendas.

Roll Call Vote

M. Brennan	Yes
A. Noble	Yes
F. Grimsley	Yes
T. Shaia	Yes
E. Genai	Absent

Next meeting April 23rd at 6 p.m.

9. **ADJOURNMENT** (8:03 pm)

DRAFT